Instruction to download files

1. download the date range report

Log in your Amazon seller central. As shown in Figure 1, click on “Reports” tab, and then click on the “Date Range Reports” tab, click “Generate Report” button. Then a small window will show up as figure 2. For report type, choose “Transaction”. For reporting range, choose “Custom”, and then select from an oldest date possible (e.g. 2012/1/1) to today. Click on “generate” button and wait for 2 days for Amazon to prepare the file. Once the file is ready, download it and send it to us. Some of you may have payments from Amazon Services LLC Beta as shown in Figure 1. If you have this one, click on it and make sure you download the date range report from this one too. Send both date range reports to us if you have payments from Amazon Services LLC Beta.

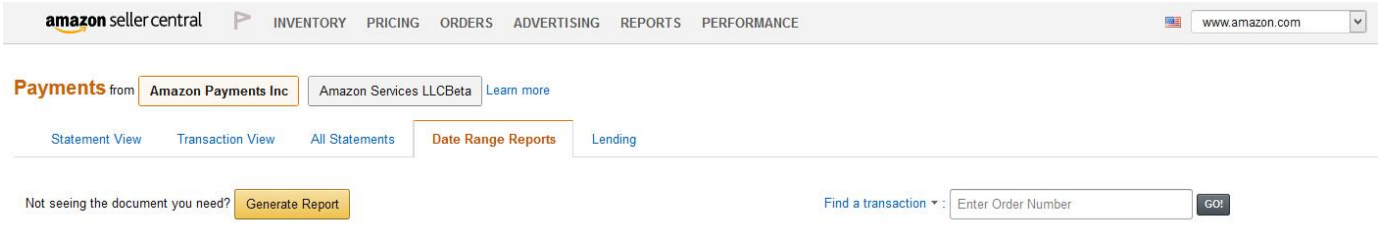


Figure 1

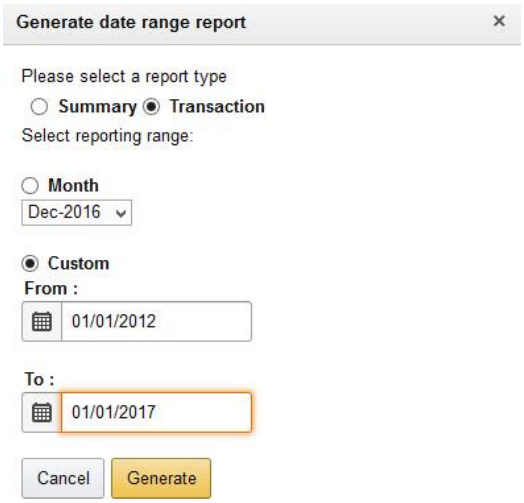


Figure 2

2. Download the shipment data

Log in your Amazon seller central. As shown in Figure 3, click on “Inventory”, then click on “manage FBA shipment”. Your Shipping queue will pop up. Click on the “Shipments tab”. And then right click your mouse, click on “select all”, copy and paste everything to a blank excel file. Now you have downloaded shipment information for 100 shipments. Click on next page and repeat the action to copy information of another 100 shipments. Keep doing this until you have downloaded all the shipments in the last 12 months. Send us the excel file. Although this data is optional, we strongly recommend you to send it to us. You may have a lot of loss from the inbound shipment.

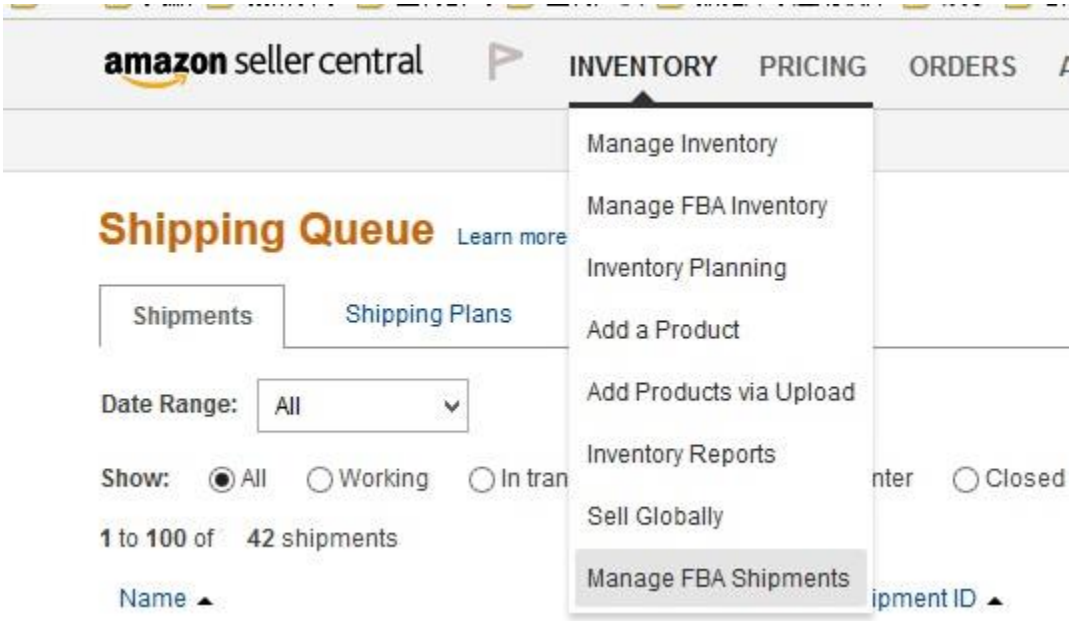


Figure 3

3. Download FBA reports

Log in your Amazon seller central. As shown in Fig. 4, click on “Reports” and then click on “fulfillment”, click on “show more” as shown in Fig. 5. And then follow Fig. 6, click on “received inventory”, and then select download tab, select dates from 1999/1/1 to today. Click on “request download”. Within 1 minute, the report will be ready, download the file and send it to us.

Follow Fig 7 to 12 and repeat the similar procedure, download the files of “inventory adjustments”, “FBA customer returns”, “replacements”, “reimbursements”, “manage FBA inventory”, “removal order detail” and send them to us.

To avoid error, it is strongly suggested that you download all reports at the same time on the same day and cover the date range as long as possible. If you need to protect your business secrets, use excel to open these files and delete the columns with ASIN and product descriptions and then save the files as xlsv files. In total, there are 8 files. If your replacement report shows nothing, it is OK for you to ignore this file.

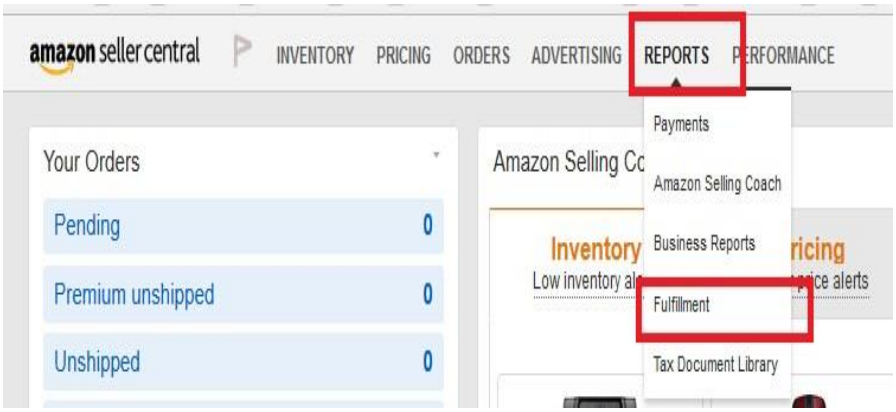


Figure 4

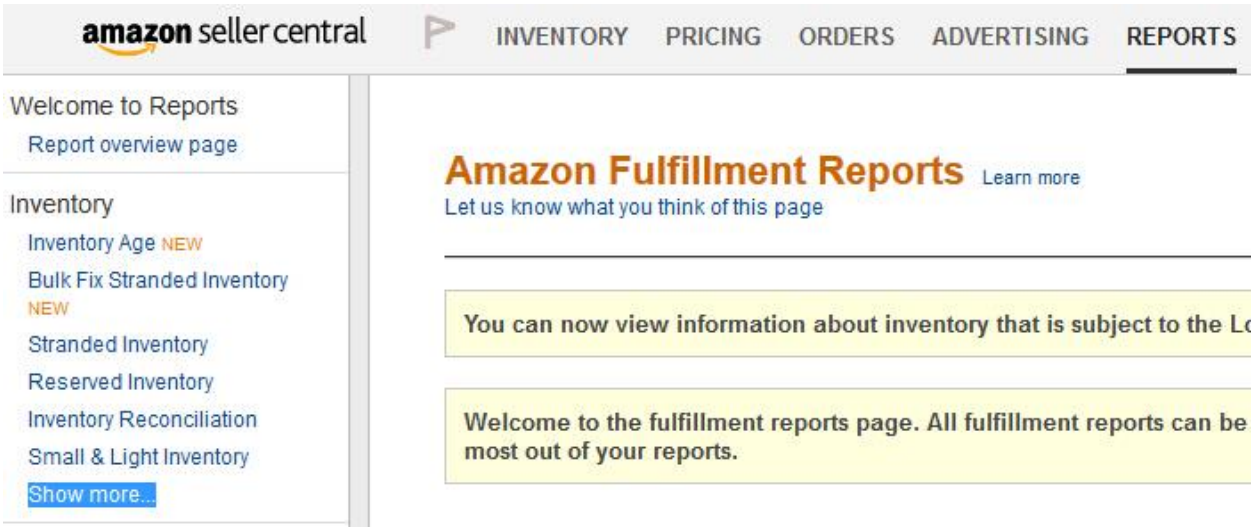


Figure 5

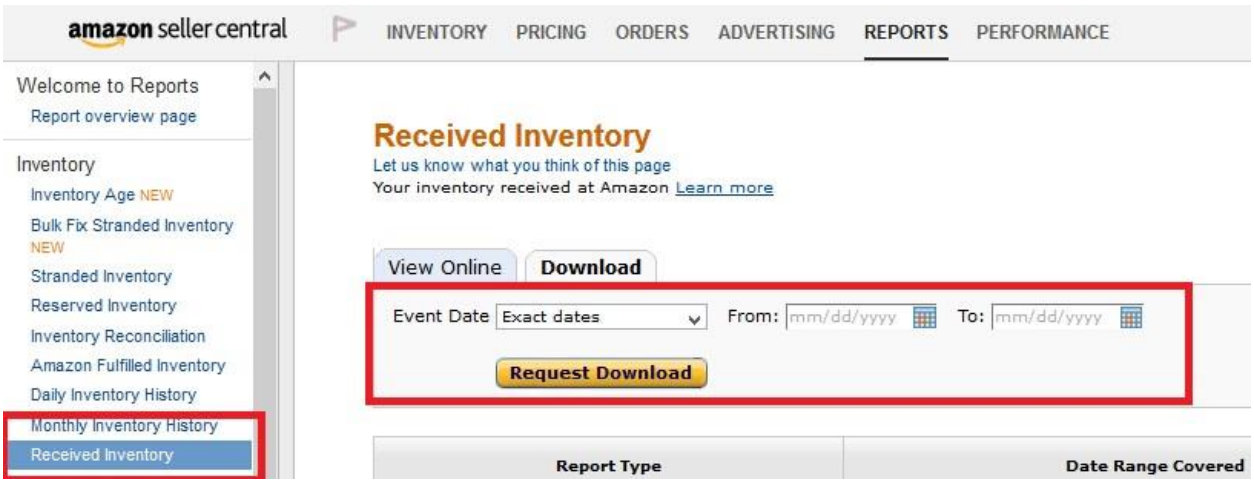
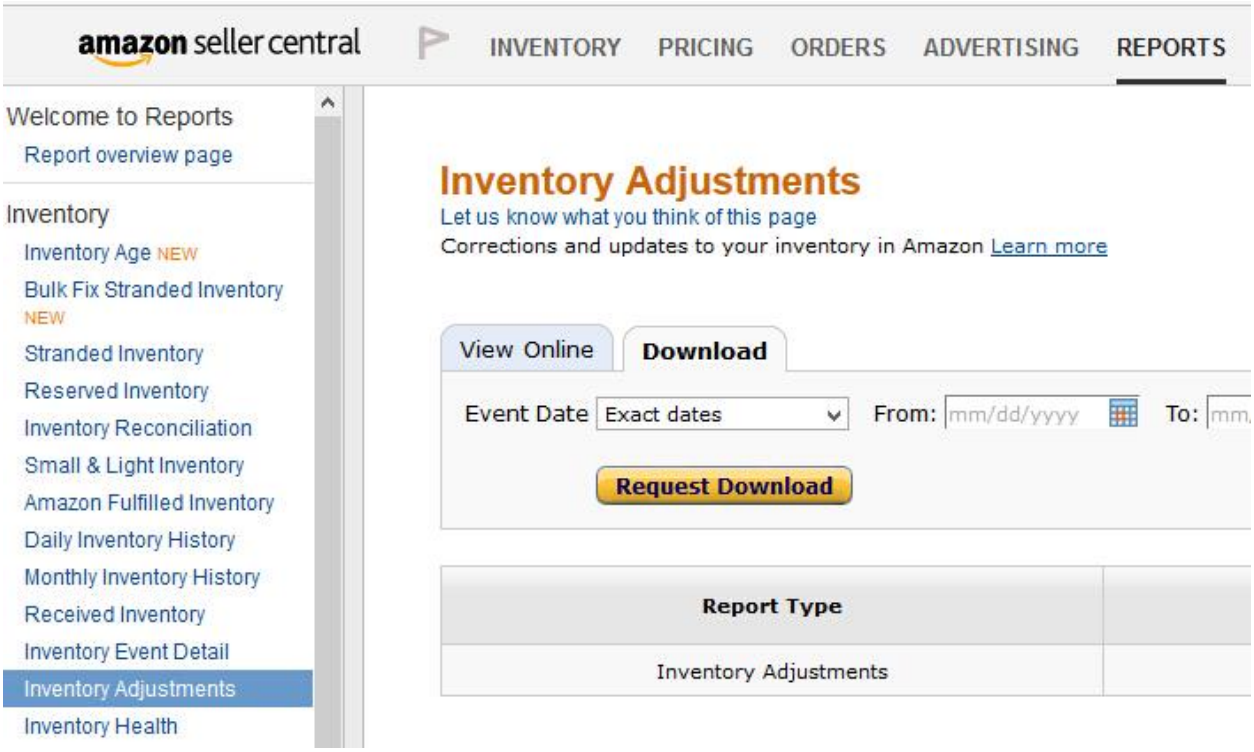


Figure 6


amazon seller central
INVENTORY
PRICING
ORDERS
ADVERTISING
REPORTS
Welcome to Reports
Report overview page
Inventory
Inventory Age NEW
Bulk Fix Stranded Inventory NEW
Stranded Inventory
Reserved Inventory
Inventory Reconciliation
Small & Light Inventory
Amazon Fulfilled Inventory
Daily Inventory History
Monthly Inventory History
Received Inventory
Inventory Event Detail
Inventory Adjustments
Inventory Health
Inventory Adjustments
Let us know what you think of this page
Corrections and updates to your inventory in Amazon Learn more
View Online
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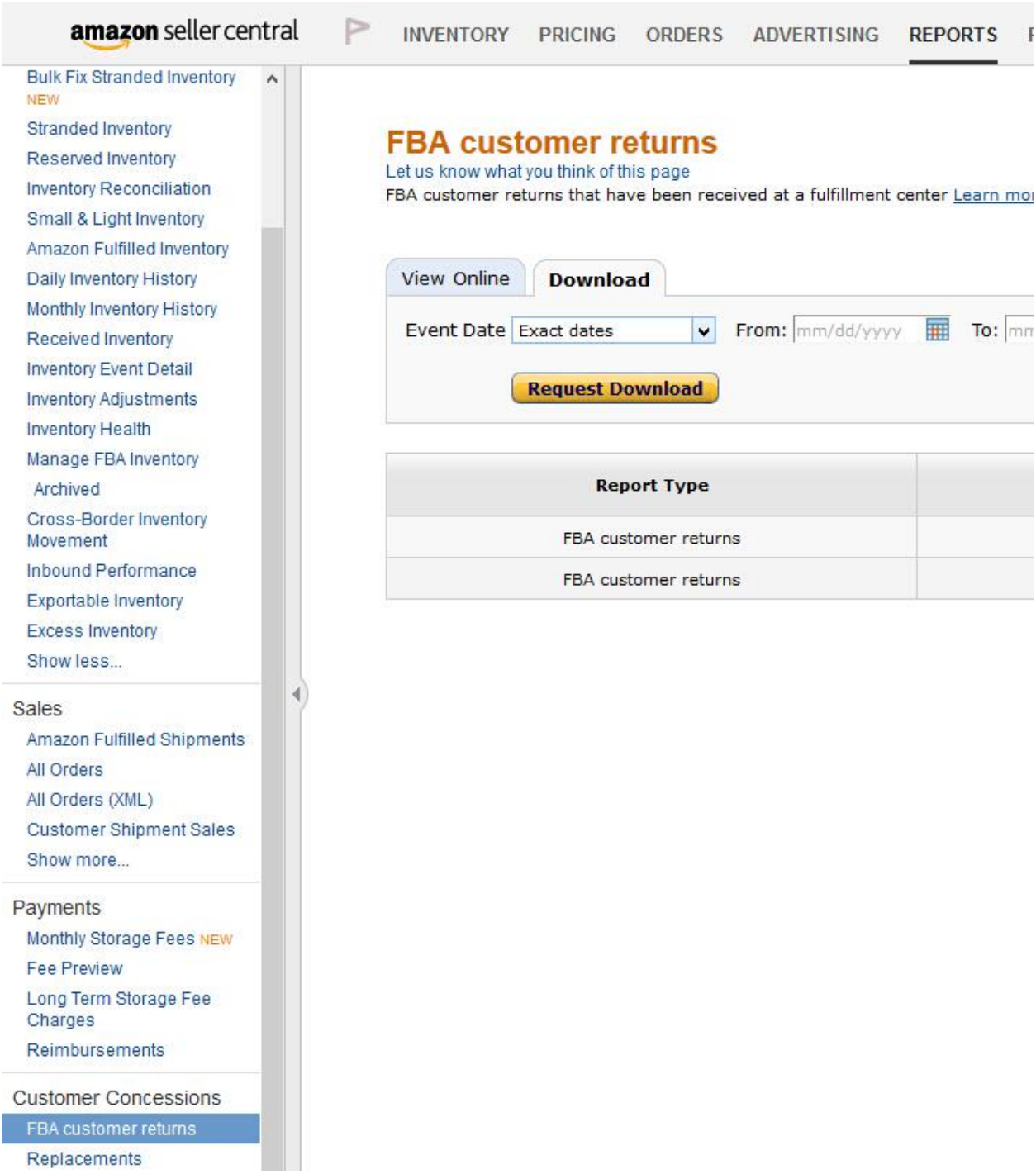
To:
Request Download
Report Type
Inventory Adjustments

Figure 7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Inventory Reconciliation
Small & Light Inventory
Amazon Fulfilled Inventory
Daily Inventory History
Monthly Inventory History
Received Inventory
Inventory Event Detail
Inventory Adjustments
Inventory Health
Manage FBA Inventory
Archived
Cross-Border Inventory Movement
Inbound Performance
Exportable Inventory
Excess Inventory
Show less...
Sales
Amazon Fulfilled Shipments
All Orders
All Orders (XML)
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Show more...
Payments
Monthly Storage Fees NEW
Fee Preview
Long Term Storage Fee Charges
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FBA customer returns
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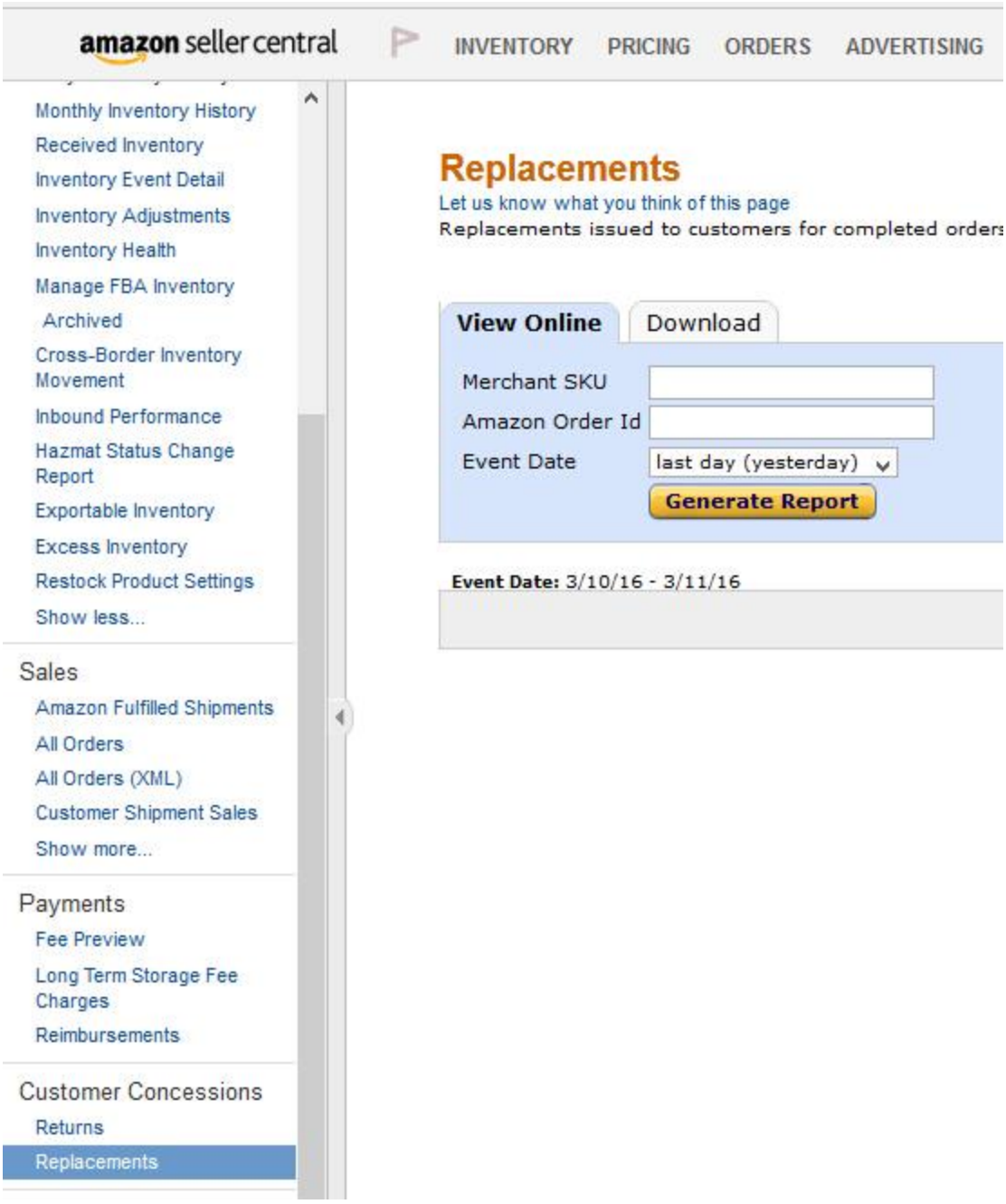
FBA customer returns

Figure 8


amazon seller central
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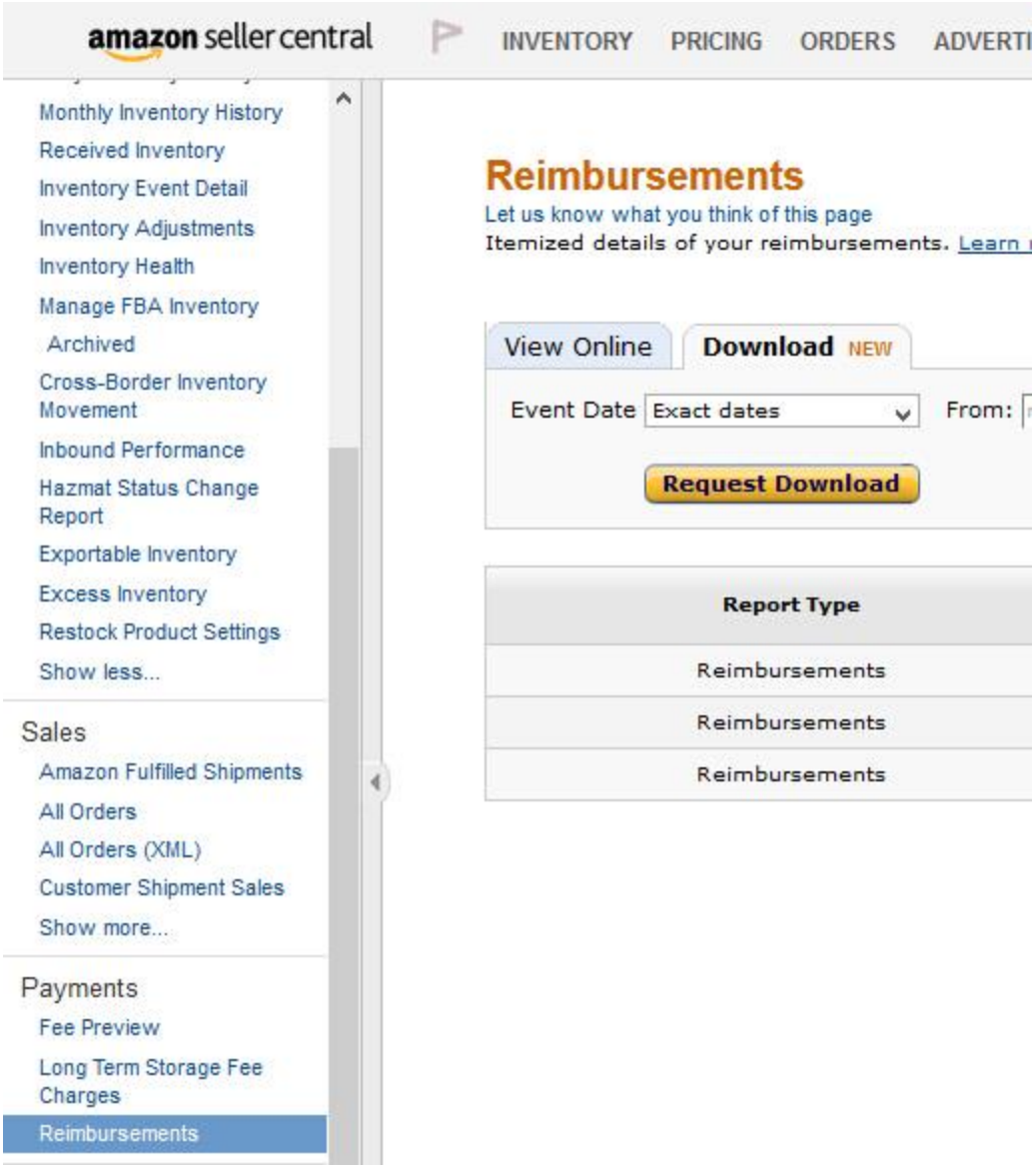
Monthly Inventory History
Received Inventory
Inventory Event Detail
Inventory Adjustments
Inventory Health
Manage FBA Inventory
Archived
Cross-Border Inventory Movement
Inbound Performance
Hazmat Status Change Report
Exportable Inventory
Excess Inventory
Restock Product Settings
Show less...
Sales
Amazon Fulfilled Shipments
All Orders
All Orders (XML)
Customer Shipment Sales
Show more...
Payments
Fee Preview
Long Term Storage Fee Charges
Reimbursements
Customer Concessions
Returns
Replacements
Replacements
Let us know what you think of this page
Replacements issued to customers for completed orders
View Online
Download
Merchant SKU
Amazon Order Id
Event Date
last day (yesterday)
Generate Report
Event Date: 3/10/16 - 3/11/16

Figure 9


amazon seller central
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Reimbursements
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Let us know what you think of this page
Itemized details of your reimbursements. Learn
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Figure 10

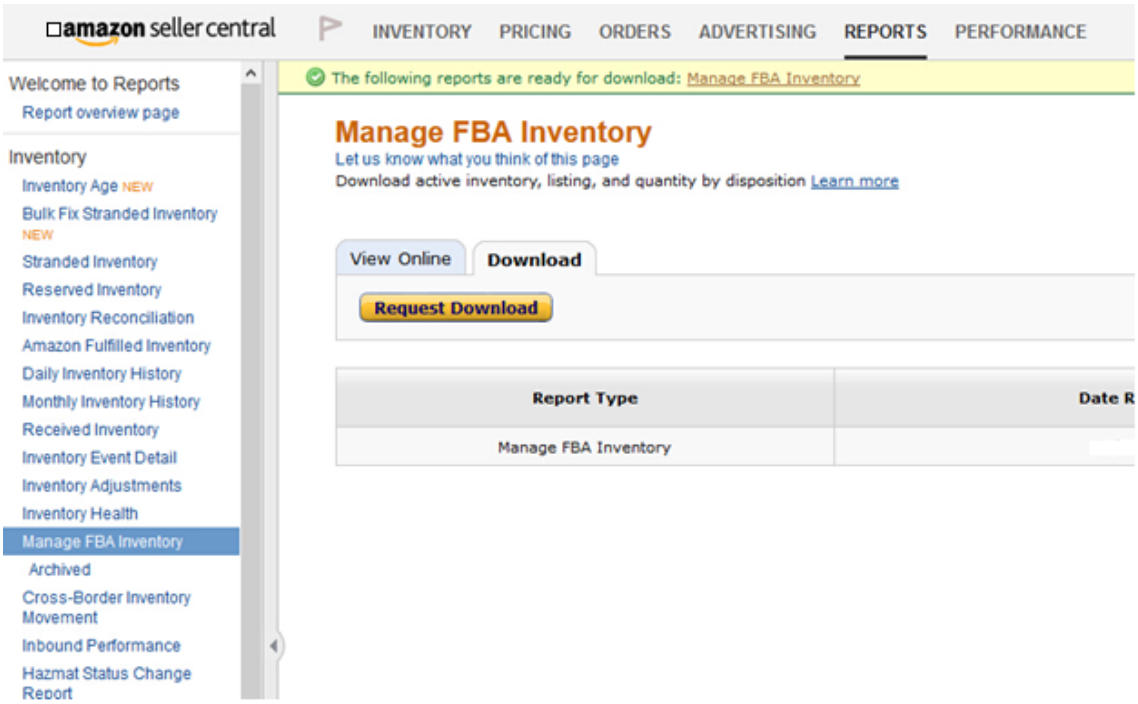

Figure 11

Figure 12